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## Strategic Project Management and Financing for Environmental Projects

### TRAINING AGENDA

4-5 December 2018  
Rich Hotel, Bishkek, Kyrgyzstan

#### Training day 1 – 4 December

10:00 – 10:30	Registration and coffee
10:30 - 11:10	Introduction to the training <ul style="list-style-type: none"> <li>▪ Goals and strategies of the training</li> <li>▪ Expected outputs and results</li> <li>▪ Q&amp;A</li> </ul>
11:10 – 11:30	Tour de table and expectations of participants
11:30 – 12:15	<ul style="list-style-type: none"> <li>▪ What is Project Management? Main principles and Strategies of PM</li> <li>▪ The role of PM in development and environmental management (climate change, resource efficiency)</li> <li>▪ Q&amp;A and Discussion Session</li> </ul>
12:15 – 13:00	Types of Projects: <ul style="list-style-type: none"> <li>▪ Hard- Soft</li> <li>▪ Environmental projects (Environmental policy, Capacity-building, Construction, etc.)</li> <li>▪ Case studies</li> </ul>
13:00 – 14:00	Lunch break
14:00 – 15:00	<ul style="list-style-type: none"> <li>▪ Funding types <ul style="list-style-type: none"> <li>○ Grants, loans, equity projects</li> <li>○ Examples of projects (Grants (UN, KFW), Loans (ADB, EBRD))</li> </ul> </li> <li>▪ Q&amp;A session</li> <li>▪ Case studies (group exercises) <i>Participants work with suggested project types and identify their types, case studies on donor projects are presented</i></li> </ul>
15: 00 – 17:00	Project cycle management <ul style="list-style-type: none"> <li>▪ Project identification process – steps</li> <li>▪ Project ideas</li> <li>▪ Case study on project identification (group work) <i>(participants are distributed forms and materials to conduct project identification exercise)</i></li> </ul> <p><i>Coffee served during the working session (16:00)</i></p>
17:00 – 17:45	<ul style="list-style-type: none"> <li>▪ Group work presentation</li> </ul>
17:45 – 18:00	Summary of the day, feedback



### Training Day 2 – 5 December

10:00 – 10:30	<ul style="list-style-type: none"> <li>▪ Introduction of Day 2 topics, Q&amp;A</li> <li>▪ Feedback</li> </ul>
10:30 – 11:30	<ul style="list-style-type: none"> <li>▪ Project preparation</li> <li>▪ Development of project proposal</li> </ul>
11:30 – 11:45	Coffee break
11:45 – 12:45	<p>Examples of project proposals (green economy, forest, local environmental action plans) proposal</p> <p>Components of project</p> <ul style="list-style-type: none"> <li>▪ How to prepare project proposal? Introduction of main principles</li> <li>▪ Summary description, costs/budget, relevance, eligibility</li> <li>▪ Case studies (project proposal sample)</li> </ul>
12:45 – 13:00	Q&A, discussion
13:00 – 14:00	Lunch
14:00 – 15:00	<p>Checklist for Common project faults:</p> <ul style="list-style-type: none"> <li>▪ Presentation of project checklists,</li> <li>▪ Case study and examples from practice</li> <li>▪ Q&amp;A</li> </ul>
15:00 – 15:30	<ul style="list-style-type: none"> <li>▪ Group work: preparation of project proposal</li> <li>▪ Introduction of the process</li> </ul>
15:30 – 16:30	<ul style="list-style-type: none"> <li>▪ Preparation of 2 case studies by groups (case studies will be distributed for preparation of individual project checklists)</li> <li>▪ Coffee served at 16:00</li> </ul>
16:45 – 17:30	<ul style="list-style-type: none"> <li>▪ Presentations by groups</li> </ul>
17:30 -18:00	<ul style="list-style-type: none"> <li>▪ Wrap up, Q&amp;A session</li> </ul>

### Training Day 3 – 6 December

10:00 - 10:15	Introduction to Day 3 topics
10:15 – 11:00	<ul style="list-style-type: none"> <li>▪ Logical framework approach and analysis</li> <li>▪ Simplified logframe</li> <li>▪ Examples</li> </ul> <p>Q&amp;A session</p>
11:00 – 11:45	<ul style="list-style-type: none"> <li>▪ Group work- constructing log frame</li> <li>▪ Group presentations, Q&amp;A discussion</li> </ul>
11:45 – 12:00	Coffee break
12:00 – 13:00	<ul style="list-style-type: none"> <li>▪ IFCA Blending process</li> <li>▪ Value- added of blending</li> <li>▪ 5 forms of blending (by European Commission)</li> </ul>
13:00 – 14:00	Lunch
14:00 – 14:30	<ul style="list-style-type: none"> <li>▪ Climate change windows</li> <li>▪ Opportunities by Green Climate Fund</li> <li>▪ Opportunities of ADB, EBRD</li> </ul>
14:30 – 15:00	Evaluation questionnaire
15:00 – 15:15	Coffee break
15:15 – 16:15	<p>Wrap up, summary of training</p> <p>Feedback, plans for future</p>