



Funded by the
European Union



Strategic Project Management and Financing for Environmental Projects

TRAINING AGENDA

13-15 November 2018
Tashkent, Uzbekistan

Training day 1 – 13 November

10:00 – 10:30	Registration and coffee
10:30 - 11:10	Introduction to the training <ul style="list-style-type: none"> ▪ Goals and strategies of the training ▪ Expected outputs and results ▪ Q&A
11:10 – 11:30	Tour de table and expectations of participants
11:30 – 12:15	<ul style="list-style-type: none"> ▪ What is Project Management? Main principles and Strategies of PM ▪ The role of PM in development and environmental management (climate change, resource efficiency) ▪ Q&A and Discussion Session
12:15 – 13:00	Types of Projects: <ul style="list-style-type: none"> ▪ Hard- Soft ▪ Environmental projects (Environmental policy, Capacity-building, Construction, etc.) ▪ Case studies
13:00 – 14:00	Lunch break
14:00 – 15:00	<ul style="list-style-type: none"> ▪ Funding types <ul style="list-style-type: none"> ○ Grants, loans, equity projects ○ Examples of projects (Grants (UN, KFW), Loans (ADB, EBRD)) ▪ Q&A session ▪ Case studies (group exercises) <i>Participants work with suggested project types and identify their types, case studies on donor projects are presented</i>
15: 00 – 17:00	Project cycle management <ul style="list-style-type: none"> ▪ Project identification process – steps ▪ Project ideas ▪ Case study on project identification (group work) <i>(participants are distributed forms and materials to conduct project identification exercise)</i> <p style="text-align: center;"><i>Coffee served during the working session (16:00)</i></p>
17:00 – 17:45	<ul style="list-style-type: none"> ▪ Group work presentation
17:45 – 18:00	Summary of the day, feedback



Training Day 2 – 14 November

10:00 – 10:30	<ul style="list-style-type: none"> ▪ Introduction of Day 2 topics, Q&A ▪ Feedback
10:30 – 11:30	<ul style="list-style-type: none"> ▪ Project preparation ▪ Development of project proposal
11:30 – 11:45	Coffee break
11:45 – 12:45	<p>Examples of project proposals (green economy, forest, local environmental action plans) proposal</p> <p>Components of project</p> <ul style="list-style-type: none"> ▪ How to prepare project proposal? Introduction of main principles ▪ Summary description, costs/budget, relevance, eligibility ▪ Case studies (project proposal sample)
12:45 – 13:00	Q&A, discussion
13:00 – 14:00	Lunch
14:00 – 15:00	<p>Checklist for Common project faults:</p> <ul style="list-style-type: none"> ▪ Presentation of project checklists, ▪ Case study and examples from practice ▪ Q&A
15:00 – 15:30	<ul style="list-style-type: none"> ▪ Group work: preparation of project proposal ▪ Introduction of the process
15:30 – 16:30	<ul style="list-style-type: none"> ▪ Preparation of 2 case studies by groups (case studies will be distributed for preparation of individual project checklists) ▪ Coffee served at 16:00
16:45 – 17:30	<ul style="list-style-type: none"> ▪ Presentations by groups
17:30 -18:00	<ul style="list-style-type: none"> ▪ Wrap up, Q&A session

Training Day 3 – 15 November

10:00 - 10:15	Introduction to Day 3 topics
10:15 – 11:00	<ul style="list-style-type: none"> ▪ Logical framework approach and analysis ▪ Simplified logframe ▪ Examples <p>Q&A session</p>
11:00 – 11:45	<ul style="list-style-type: none"> ▪ Group work- constructing log frame ▪ Group presentations, Q&A discussion
11:45 – 12:00	Coffee break
12:00 – 13:00	<ul style="list-style-type: none"> ▪ IFCA Blending process ▪ Value- added of blending ▪ 5 forms of blending (by European Commission)
13:00 – 14:00	Lunch
14:00 – 14:30	<ul style="list-style-type: none"> ▪ Climate change windows ▪ Opportunities by Green Climate Fund ▪ Opportunities of ADB, EBRD
14:30 – 15:00	Evaluation questionnaire
15:00 – 15:15	Coffee break
15:15 – 16:15	<p>Wrap up, summary of training</p> <p>Feedback, plans for future</p>